

APPLICATION FOR BUILDING PERMIT TO BUILDING PERMIT OFFICER

Bldg. Permit No: _____

Receipt No: _____

Amount: _____

Date: _____

I hereby make application for permission to: _____

Approximate overall size of Bldg. _____

Use of the building is to be _____ (Ex. Home, Store, Other)

Address of Improvements _____

Track or Lot No. _____

Improvements will begin _____ Improvements will end _____

Name and Address of Owners _____

Total Cost of Improvements _____

Contractor's Name _____ Business Name _____

Contractor's Address _____

NOTE: * Seperate building permit is required for each contractor involved *

License Numbers: City _____ WV State _____ WV Contractor's _____

The City of Keyser Building Permit Ordinance requires all persons, partnerships, businesses and corporations to obtain building permits for the construction, reconstruction, enlargement, alteration, or relocation of buildings or structures. Either the homeowner or the contractor is responsible for obtaining the building permit. Before a building permit is approved, the contractor must have a city license, WV State license, and a WV Contractor's license according to Chapter 21, Article 11 of the Code of West Virginia.

Application Made By: _____ Date: _____

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FOR OFFICE USE ONLY

Located in Flood Hazard Area _____

1. 1/4 inch fall per Ft. run for sewer line.
2. Floor drains, rain leaders, French drains or any surface water not to be connected to sanitary sewer.
3. Sanitary and storm sewer lines to be checked by inspector before covering.
4. All areas properly graded to remove surface water.
5. Check valve to be installed.

Rejected _____
Accepted _____ Date _____
(Building Permit Officer and Inspector)

White Copy--Assessor

Canary Copy--City

Pink Copy--Property Owner