

CITY OF KEYSER PRIVILEGE LICENSE APPLICATION FORM

Legal Business or Corporation Name _____

OFFICE USE

dba, Division or Subsidiary Name _____

Owner's Name _____

Address (Street) _____

City _____ State _____ Zip Code _____ Telephone _____

Business location if different from above: _____

1. Type of activity: Wholesale ___ Retail ___ Mfg. ___ Both ___ Rental ___ Service ___ Other ___ (Explain) _____
2. Indicate whether Corporation ___ Partnership ___ (List partners) Sole Owner ___ Other ___ (Explain) _____
3. Enter West Virginia class number for your principle business _____ (see chart on other side)
4. Description of business _____
5. Do you sell cigarettes? ___ If vending machines, list owner _____
6. Do you sell soft drinks? ___ If vending machines, list owner _____
7. Do you sell beer for consumption off premises? Yes ___ No ___ Chilled ___ Unchilled ___ Both ___
8. List number of vending machines: 1c ___ 5c ___ 10c ___ Over 10c ___
9. Who is the owner of these machines? _____
10. Enter number of Pool Tables ___ Bowling Lanes ___
11. Estimate your annual income for this business: _____
12. Business name of previous owner: _____
13. Previous owner's name: _____
14. Date began business from Keyser location: _____
15. Enter your West Virginia Identification Number _____
16. Where are records kept? _____
17. If fiscal year is used, when does accounting year end? _____
18. Do you own the property on which your business is located? ___ If not, who is the owner? _____
19. Do you sell liquor? ___ If yes, provide a copy of your West Virginia License _____
20. Signature _____ Date _____

The license fee shall be per license year for each certificate issued for each business location. All information requested must be given and application must be signed to avoid delay.

Amount enclosed: \$ _____

NOTE: If cigarettes, tobacco products, soft drinks are offered for sale or vending machines are located on the premises then a General Store license is required

MISCELLANEOUS

General Store	15.00
Special Store	5.00
Restaurant	10.00
Hotel	2.00
ea. bedroom in excess of 7	
.25 ea. up to \$10.00	
1 st Pool Table	20.00
ea. additional	10.00
1 st Bowling Lane	20.00
ea. additional	10.00
Barbers and Beauticians	15.00
Insurance Company or	
Agents	15.00
Home Solicitation	15.00
Pawnbrokers	100.00
Auctioneer	15.00
Fortune Teller, Palmist	200.00
Salvage Yard	25.00
Retail Liquor Class A	1,500.00
Retail Liquor Class B	500.00
Wholesale Delivery	15.00
Contracting	25.00
Service	25.00

NONINTOXICATING BEER

Distributor	250.00
Dispenser	100.00
Club* Class A (Restaurant,	
Bars & Fraternal Organ.)	100.00
Carry-out Class B (chilled	
and unchilled)	10.00
<u>LIQUOR CLUBS*</u>	
Fraternal Organization	375.00
Private Club (Restaurants)	
Less than 1,000 members	500.00
1,000 or more members	1,250.00
<u>WINE**</u>	
Distributor	125.00
Retailer (Grocers)	10.00
Hawker/Peddler (on foot)	10.00
vehicle not over ½ ton	15.00
vehicle not over 1 ton	50.00
vehicle not over 2 tons	100.00
over 2 tons	150.00
each additional ton	100.00

IMPORTANT:

IF YOU SELL ANY MERCHANDISE OR PROVIDE A SERVICE, REGISTER FOR EACH BUSINESS LOCATION.

PENALTY FOR FAILING TO REGISTER ANY BUSINESS OR PROFESSION – \$50.00 PER MONTH OR PART THEREOF IN DEFAULT

VENDING MACHINES **

Less than 20 .01 device	ea.	2.00
Less than 20 .05 device	ea.	5.00
Less than 20 .10 device	ea.	10.00
Less than 20 .10 plus device	ea.	12.50
More than 20 .01 devices		40.00
More than 20 .05 devices		100.00
More than 20 .10 devices		150.00
More than 20 .10 plus devices		250.00

* Pro-rate by ½ year

** Pro-rate by qtr.

DO NOT SEND CASH BY MAIL - ATTACH CHECK OR MONEY ORDER, MAKE PAYABLE TO:

City of Keyser

111 N. Davis Street, Keyser, West Virginia 26726

Phone: 304-788-1511 Fax: 304-788-0723